TRANSFERRING TO SNF/REHAB

- 1. Complete Referral for Continuity of Care form (E-Form)
- Need to print out Medication Reconciliation Report (located under the "Pharmacy" Tab in the Virtual Chart) and have MD reconcile medication (in pharmacy tab)
- 3. Click "Medication Reconciliation" to reconcile home and active medication. Check if the medication needs to association. Call pharmacy to associate medication as needed.

MONTEREY P	ARK H	OSPITAL					Si
CPSI06 A	ge: 28	Sex: F	Heig	ht: 52.(00 in.	۷	Veight:
CPSI06 A Diabetic Record End of Shift on: Select Loca Dem TESTING 00/00/00 MONTEREY P4 000000 000000 AHMC MPH 562-570-9000	PP 24 SC DI M M PP	Sex F Pharmacy Ihr EMAR Cheduled Med iabetic Record ed-Verify Com edication Reco nysician Order edication Reco edication Reco ed-Reconciliat	Report oliance ord Repo onciliat	t Repo t ion port	rt		Veight:

4. Select "Active Medications"





MONTERET PARK	HUSPITAL
Medication Reconc From beginning of st Printed: 11/08/12 at 1	iliation Report ^{Page 1 of 6} ay 6:24
Home Medications:	(Based upon information gathere
Medication: Aspirin 81MG Oral Tablet	

- 6. Need to print out Medication Record (for date & time of medication given)
- 7. Print out CCD summary (located under the "**Report**" or "**Discharge**" tab in the Virtual Chart)

Eile	CPSI System - Clien View Tools Help	tW.	are										_ 8	×
	FDX													
<) 🕹 🕕 🎸	2				MONT	EREY PAR	K HOSPITAL			Si	gned On Emp:	STW Dept 112	
	Patient Care	4	TEST PA	TIENT CP	si	CPSI	06 Age	28 Sex	F Height: 52.	00 in	. Weight:	78.00 lbs	Room: O/P	
ſ	Flow Charts Printing	r				Diabetic I End o	Record) f Shift)	Pharmacy Transfer	Char Orde	tLink r Ent	ry Ec	edact Jucation	Reports Results	ł
			EF: 8/8 INTERD Med-Reconcilia	ISCIPLINAL	RY PLA t	ation:	Select Loca	tion aphics			Chart Ty C	/pe: Med Surg/ :urrent date & f	Telemetry	
			CCD - Patient S Medication Rec Discharge Instru Patient Drug Inf	ummary ord uction Rep ormation orts	ort	00. 7 MC	00/00 I 00/00 I 00000	3001 DOB VARK HOSPIT	20.28 07/08/1984 AL		Note Entry	Transf	er Discharge	
	Allergies					00 iy1 t AH	0000 IMC MPH				Results Grap Result	oh Results Ni	ew Only All	
	P. Allergy					56	2-570-9000	Adv. Directives	N					
	1 Aspirin 2 Wheat						1	.anguage	ENG					
	1 No Known I	۹						Smoke MR number	4 - Never 578379		1		Þ	
							Vital S	ians	310010		St PLEASE E/U	aff Communica AITH MD	ition	
					Temp	98.2	11/02 16:	49 STW RN						
					Pulse	90	11/02 16:	49 STW RN						
					Resp B/P	19 120/85	11/02 16: 11/02 16:	49 STWRN 49 STWRN						
	•		[Þ	O2 Sat	99	11/02 16:	25 STW RN					_	
											1			
4	Start 🕝 🏉 💽	3	🔅 💽 Inbox - M	4ic 🥖 🌈 CF	PSI Applic	🛃 Untitled ((80 💇 AD	MISSIO	CPSI Syst	Micro	osoft EN	7 💿 😏 🗞 🏹	3 崵 N 🔤 🛛 6:06 PM	

8. Select "Print Patient Summary" then click "OK"



- 9. Print out Radiology reports and H&P as needed.
- 10. Make copies of Echo report & EKG.
- 11. Print Discharge Instruction under the "Discharge" Tab



12. Print "1" copy and click "**OK**"



13. Select "No" to Copy to Portable Electronic Media?



14. Select "No" to Did Patient Request an Electronic Copy?



15. Print out the "Discharge Instruction" which is the list of medication.



16. Select "Discharge Reports" from the "Discharge" Tab



- 17. After selecting "Discharge Reports", the system will run on its own for a few minutes. Please wait.
- 18. After the system finish dropping the charge, a "Signature Report" may be generated. Please ignore.
- 19. Click on the "Discharge" button" on the Virtual Chart.

СР	SI System - Clier	nt₩a	are													_ 8 ×
File	<u>View T</u> ools <u>H</u> elp															
	FDX	_														
÷	🔌 🕒 🍫 🛛	?				MON	ITEREY P.	ARK H	IOSPITAL	8			Signe	ed On Em	o: STW Dep	ot: 872
81	Patient Care	4	TEST PA	TIENT C	PSI	CP	SI06 A	.ge: 2	B Sex F	Heig	jht: 52.00	Lin. A	Weight:	78.00 lbs	Room:	O/P
	Flow Charts	Υ	Discharge	Medical	Decords Y	Diabet	ic Decord	۲ ₋	harmany		ChartLi	nk Y	Med	act Y	Deport	<u> </u>
	Drinting	┢	Discharge	Wedical	Records	Enc	f of Shift	Υ <u>'</u>	Transfor	<u> </u>	Order F	Entry	Fduc	ation	Desul	
ш_	Thinking		Discharge Repo	orts		- Crite			manarer		Order L	y	Luuc	adon	Resu	
			Discharge Instru	uction Rep	ort	ation	: Select Li	ocatior	1		-		Chart Type	: Med Sur	g/Telemetry	
							Demo	ograph	iics				Curr	rent date 8	k time	
							TESTING	BMI		20.28	3	Note	Entry	Imanes	Late E	intry
							00/00/00	DOB		07/08	3/1984				Disch	narge
						1	MONTERE	Y PAR	K HOSPITA	۹L						
							000000					Desuit				
							000000					Resul	us Graph	Results	New Uniy	All
						y1						Resu	IIL			
	llorgios					t .	AHMC MPH	ł								
						1	562-570-90	000								
	1 Aspirin							Adv.	Directives	N						
	2 Wheat							Lang	juage	ENG						
	1 No Known	1	•	1				Smo	ke	4 - Ne	ever					Þ
								MR	number	5783	79		Staff	Communi	ation	
							Vita	al Sign	s			PLEAS	BE F/U WI	TH MD		
					Temp	98.2	11/02	16:49	STW RN							
					Pulse	90	11/02	16:49	STW RN							
					Resp	19	11/02	16:49	STW RN							
					B/P	120/85	5 11/02 -	16:49	STW RN							
	(<u> </u>			Þ	02 Sat	99	11/02	16:25	STW RN							-
								_								_
		15	the Inhey A	aian 🛛 🖂 s	Ste Fuel	Cross	hay 🏻	D ADMIS	STON 1	CDCLC) Devree D				0.10.44
1 SC	arcj 🕑 🥭 🖸			aur 🖸 S	are Eval	Urop		ADMIS		CPSI 5	yste [Person Pr	UII	S 🔊 🖉	📴 🛯 🥙	6:10 AM

20. The follow screen will display

Discharge Patient	×
Name: SMITH ELLA KATHERINE Account: 21001845	
Discharge Cancel	
Current Room: PDW 1 PRIVATE	
Discharge Date: 05/12/11 💌 Thursday	
Discharge Time: 14:53	
Discharge Code: H 🖉 HOME	
Discharge Condition: G 🖉 GOOD	
Your Initials: XXX	

Input the discharge date & time. Click on the magnifier to select the appropriate discharge code (SNF = "N"; Rehab = "R") and discharge condition. Click
"Discharge" button on the top of the screen to finish the discharge process.