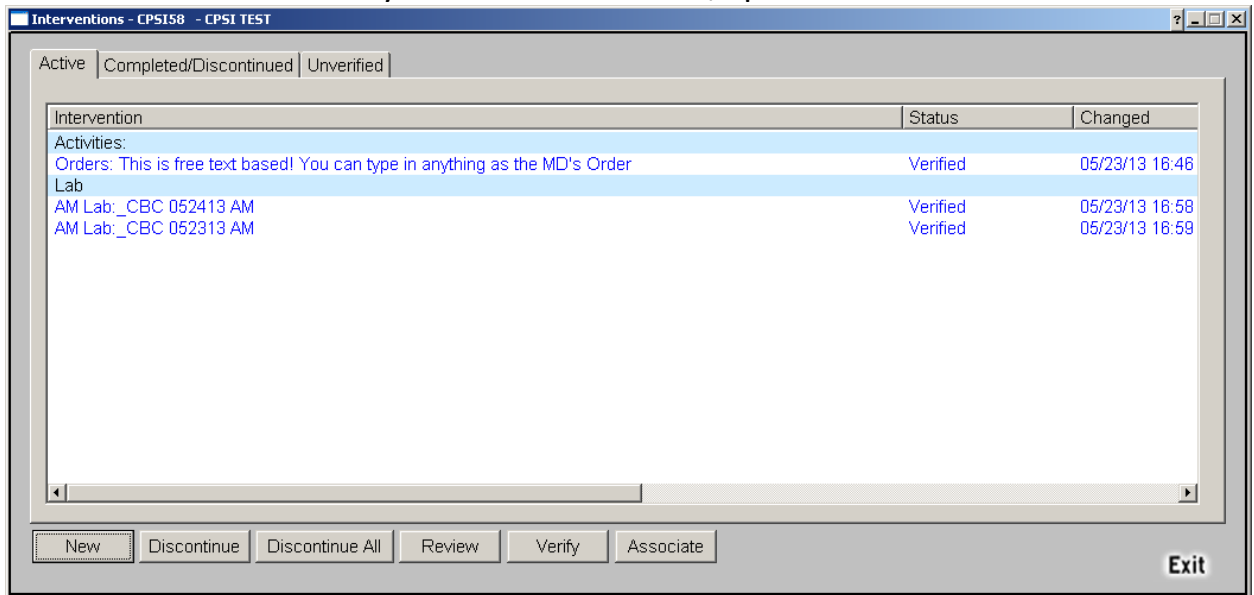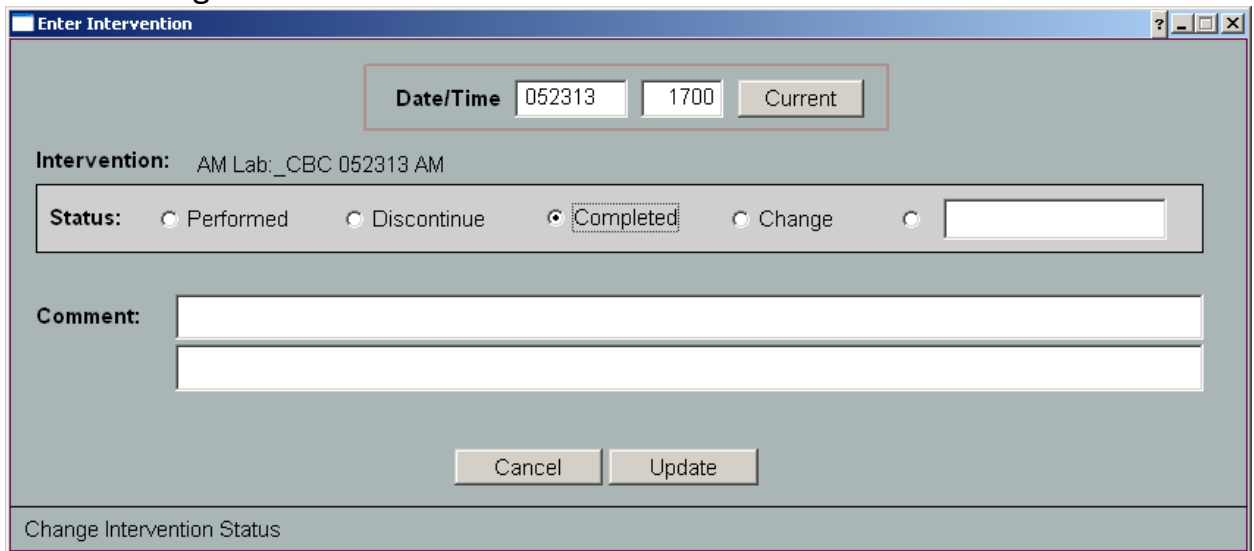# HOW TO USE MEDACT

1. Double click on the item you would like to edit/update

2. The following window will show

3. If the lab test has been completed, select "Completed" and click "Update"