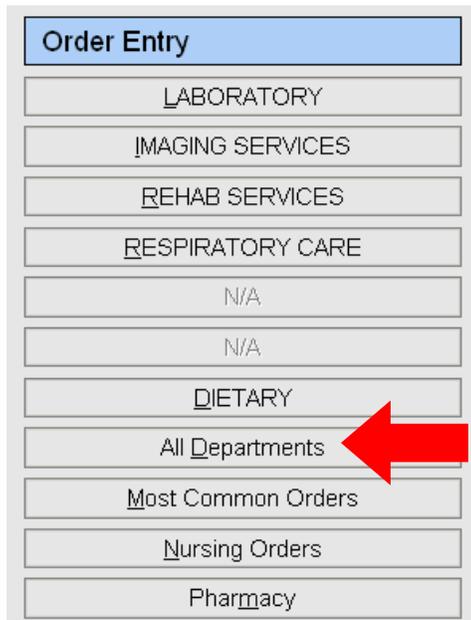


1. Ancillary orders includes the following:

- LABORATORY
- IMAGING SERVICES (RADIOLOGY)
- REHAB SERVICE (PT, OT, ST)
- RESPIRATORY CARE
- DIETARY
- CASE MANAGEMENT
- SOCIAL SERVICES

2. To input order for CASE MANAGEMENT and SOCIAL SERVICES, click “All Departments”



3. The following screen will show, and click the “CASE MANAGEMENT” or “SOCIAL SERVICES”

The image shows a window titled "All Departments" containing a table with the following data:

Description	No
CASE MANAGEMENT	235
DIETARY	084
IMAGING SERVICES	023
LABORATORY	017
REHAB SERVICES	033
RESPIRATORY CARE	029
SOCIAL SERVICES	216

4. For example, Ordering CBC for tomorrow AM.

Help Cancel Verify

CPSI TEST CPSI58 Age: 29 Sex: F Ht: 60.00 in Wt: 400 lbs Rm: 800-L

Order Number: ...0 Description: CBC (1700006) Status: New Order

Stat Isolation

CPOE TEST Physician

Report Distribution

Schedule Date/Time 052413 AM

001 Number of Procedures

Chg Qty	Amount	Physician	Amount

Remote Site/Item

Associated Items:

Order Entry Questions:

COMMENT:

5. After clicking “Verify” to process, the following screen will show

POC Order Entry

Ancillary order - Nursing order interface for CPSI TEST Rm: 800-L

Ancillary order # 1

Description: CBC W AUTO DIFF

Create a Nursing Order

Skip this ancillary order only

Exit - Skip ALL ancillary orders

6. Click “Create a Nursing Order”

7. The following screen will show and enter the following format:

“LAB TEST NAME, DATE, TIME”

In this example, it should be “CBC 052413 AM”.

Point of Care

Reflex Response Maintenance

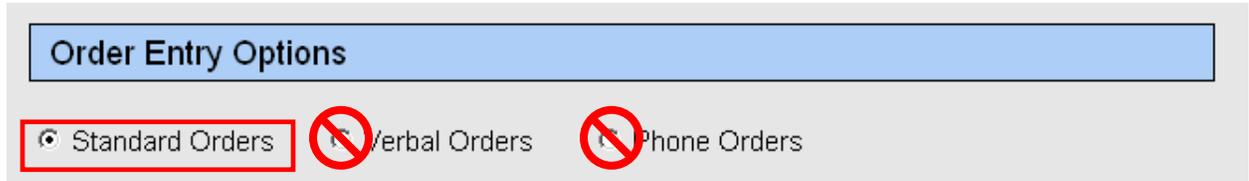
Category: Lab

AM Lab: _CBC 052413 AM

OK Abort

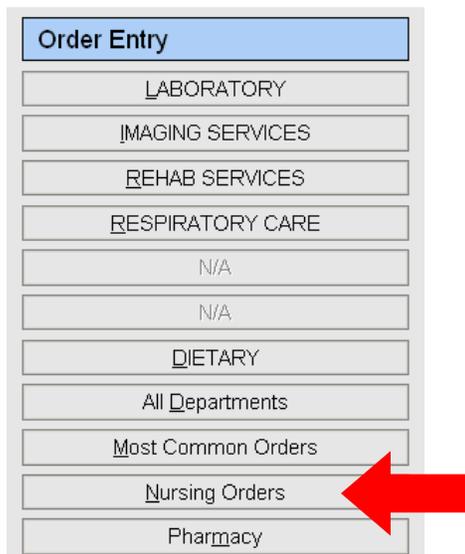
How to Input Orders

1. Access “Order Entry” screen to input orders
2. Select “Standard Orders” ONLY



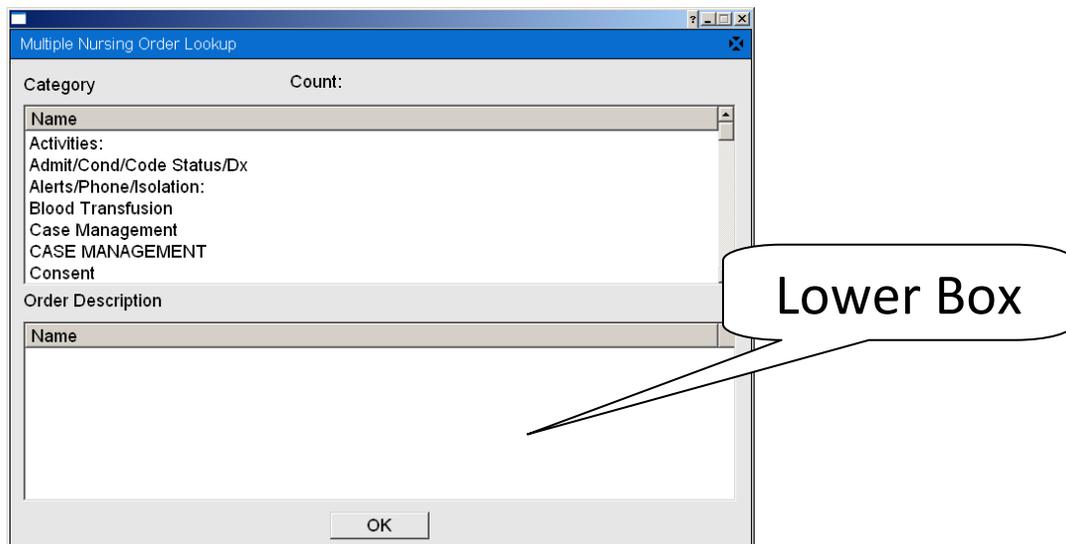
The image shows a screenshot of the "Order Entry Options" screen. At the top, there is a blue header bar with the text "Order Entry Options". Below this, there are three radio button options: "Standard Orders", "Verbal Orders", and "Phone Orders". The "Standard Orders" option is selected and is highlighted with a red rectangular box. The "Verbal Orders" and "Phone Orders" options are each marked with a red circle containing a diagonal slash, indicating they are disabled or not to be selected.

3. For Nursing Orders, click “Nursing Orders”



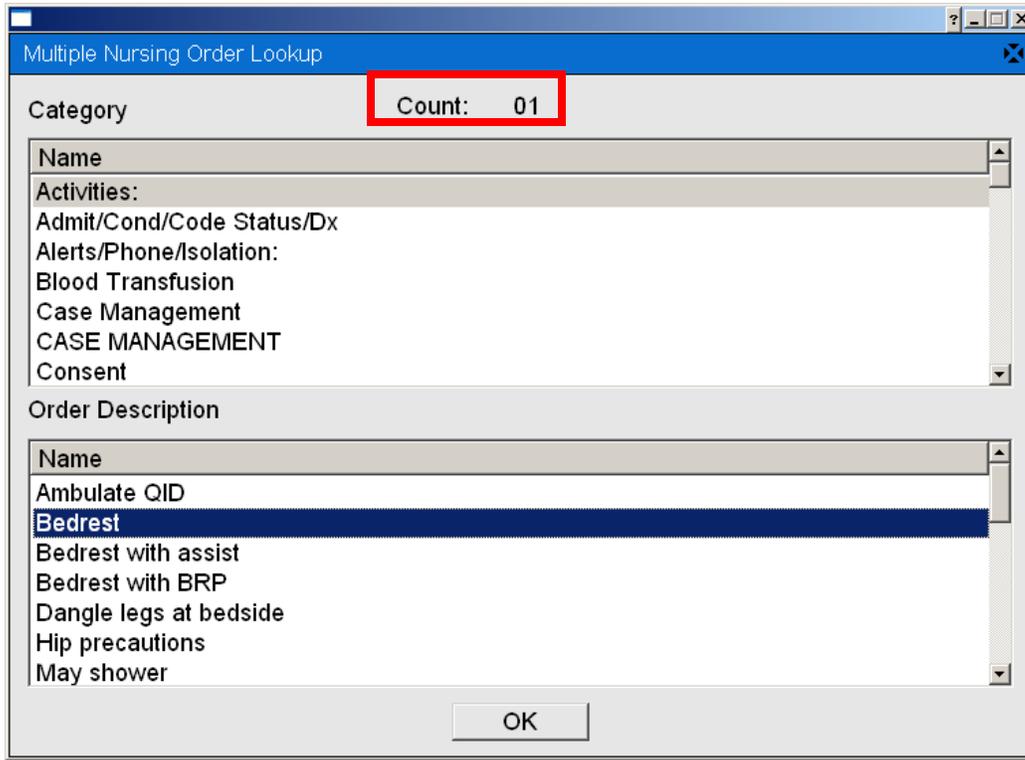
The image shows a screenshot of the "Order Entry" menu. The menu is a vertical list of buttons. The top button is "Order Entry" and is highlighted in blue. Below it are several other buttons: "LABORATORY", "IMAGING SERVICES", "REHAB SERVICES", "RESPIRATORY CARE", "N/A", "N/A", "DIETARY", "All Departments", "Most Common Orders", "Nursing Orders", and "Pharmacy". A red arrow points to the "Nursing Orders" button, indicating it should be selected.

4. Click on the appropriate category, and specify order will show on the lower box

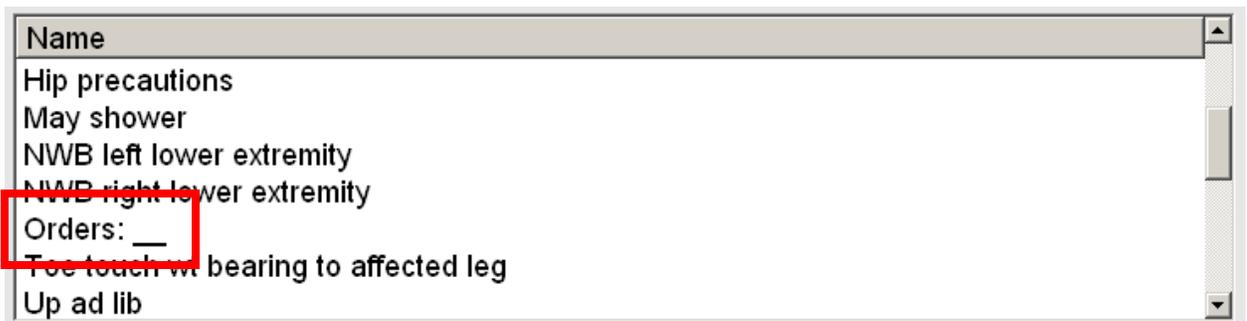


The image shows a screenshot of a dialog box titled "Multiple Nursing Order Lookup". The dialog box has a blue title bar and a white background. It contains a table with two columns: "Category" and "Count". The table is currently empty. Below the table, there is a section labeled "Order Description" with a "Name" field. A red arrow points to the "Name" field, and a speech bubble labeled "Lower Box" points to the "Name" field. At the bottom of the dialog box, there is an "OK" button.

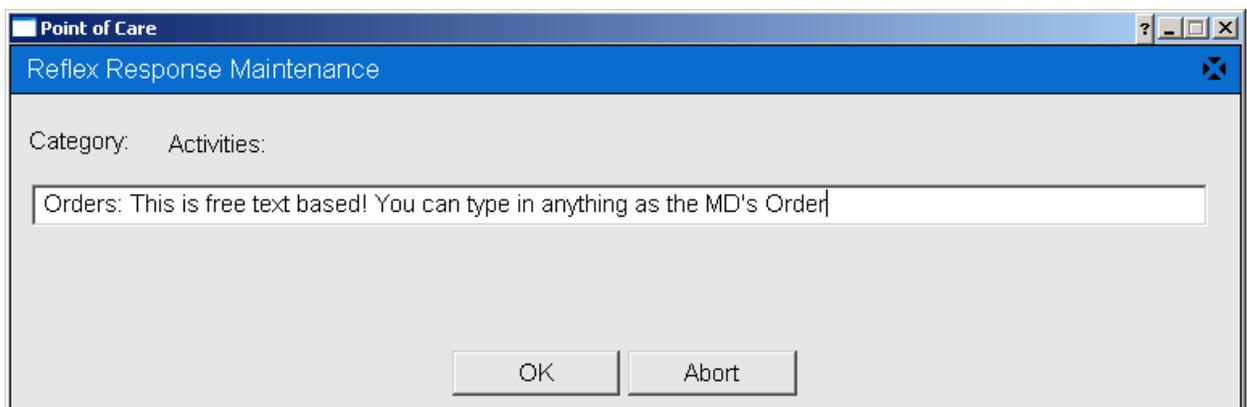
5. **SINGLE CLICK** to select the Nursing Order. Once selected, the “Count” will go up by 1.



6. In case you could not find the appropriate order, select the appropriate category and look of “Orders: _” in the lower box.



7. Nursing Orders are “free-text” based. You can change or edit any order to the specific wording according to the MD’s order



8. Click "OK" once you done entry the order. Click "OK" to bypass the following screen.

Intervention Setup

Intervention:
Orders: This is free text based! You can type in anything as the MD's Order

Use Date/Time Range
Start: 05/23/2013 Stop: 05/23/2013

Associate with a Problem Physician: [Search Icon]

Problem

OK

- 9.